

**CITY OF EDGEWATER
FINANCE DEPARTMENT**

104 North Riverside Drive
P.O. Box 100
Edgewater, Florida 32132
customerservice@cityofedgewater.org
Phone: (386) 424-2400 FAX: (386) 424-2409



ADJUSTMENT REQUEST

(Please allow one (1) full bill cycle for credit to be issued)

Customer Name: _____ Account Number: _____

Street Address: _____ Phone Number: _____

This form is to be used for adjustments only. We will issue credit only for pool fills (new construction or complete drain and refill for repairs). We do not issue credit for filling pools less than 5000 gallons, topping off pools, pressure washing, potable water usage for irrigation, waterbeds, outdoor fun equipment or spas. The sewer portion will be credited on the amount of water consumed for the fill. The owner is responsible for the water portion.

For leaks in plumbing lines, the adjustment will be the discretionary rate on water over the average. Sewer will be credited to the average. Toilet flapper will be the discretionary rate on water and no credit for sewer since the water went down the sewer.

Before we issue any credit on leaks, your consumption has to be **two (2) times your average**, ex: if your average is 5000 gallons a month, your consumption would have to be over 10000 gallons before we would issue credit. It is still the customer's responsibility to have their bill paid by the due date.

*****Note: When leak continues for three (3) or more months, there will be no adjustment for the third or subsequent months.**

ADJUSTMENT REQUEST

Purpose for Request: Pool Fill

Date Filled _____ Gallons Used _____

LEAK REPAIRS

Purpose for Request: Leak at Property High Use- Cause Unknown

Where was the leak located? _____

Did the water go down the sewer? Yes No

Date of Repair (MM/DD/YYYY): _____

Description: _____

Please fill the form out, sign and date it, attach all repair receipts and return to the Utility Billing Department.

I certify that the above information is true and accurate to the best of my knowledge

Signature: _____ Date: _____